Harvey Water - Water Summary

Form No: Water Summary -06

| "How to" User Guide for Water Summary |
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| IMPORTANT INFORMATION - LOGGING IN |

These instructions below outline and visualise the process of logging into the Member's Area of the Harvey Water website and accessing the Water Summary page for water consumption.

1. Go to the Harvey Water home www.harveywater.com.au
2. In the Member Area drop down, select Members, then scroll down to the Water Summary option

See below:



You will be asked to 'Log In' to the Members Area.

## Log $\ln$

## Email Address

## Password

Reset password
Log in >
3. Once logged in, a login will appear for the Water Summary page


## Water Statements

Please call call the office on $\boldsymbol{\jmath}$ : (08) 97290100 if you need a password to access your water statement.

Username:
Enter your username

Password:
Password
Login

Note: The Username and Password can ONLY be created by a Harvey Water staff member. The username will be the account name (if different, Harvey Water staff will specify). Please contact the office for assistance with this process

## VIEWING INFORMATION

4. Once logged in, Member's will be able to view:

- Current season allocation
- YTD consumption
- Season water orders
- Any permanent and or temporary trades made during the season.


| Effective Date | Net Permanent Transfers | Entitlement | Net Additional Water Entitlement |  | Net Leased Entitlement | Season Allocation Percent |  | Season <br> Allocation | Net Tempo Transfers |  | YTD <br> Consumption | Current Allocation |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| CURRENT SEASON CONSUMPTION: |  |  |  |  |  |  |  |  |  |  |  |  |
| Supply Point | Actual $\mathrm{O}^{\text {n }}$ | Actual Off |  | Consumption |  | Reading On | Reading Off |  | Volume | Invoice |  | YTD |

WATER ORDERS:
No records
TEMPORARY TRANSFERS:
No records
5. If you have more than 1 TWE or have pooled, you are able to select specific TWE's to view. See below:


## Billing Group: Account Name

| Total Allocation YTD Consumption  <br> 647.90 ML 675.44 ML Remaining Allocation <br> 276.46 ML <br> Choose a group member to view   <br>  TWE - 123  <br> TWE - 456   <br>  TWE-789  |
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